



## **HOMECOMING PARADE CONTRACT**

**TIME OF EVENT-** The Southwest Minnesota State University Homecoming Parade will take place Saturday, October 2, 2010 at 11:00 a.m.

**SET UP-** All participants are required to be completely set up and in their designated position by 11:00 a.m. Line up will begin at 10:00 a.m. Register at Jewett Street & E. Lyon Street coming from the North or East.

**PARKING-** Off site parking will be available for participants only. No cars can be parked on the parade route or in any "no parking zone."

**DISPLAYS AND DECORATIONS-** All displays and/or decorations will be the responsibility of the participant. The participant acknowledges that Southwest Minnesota State University does not maintain insurance covering participants' property. The participant acknowledges that it is their sole responsibility of the participant to obtain business interruption and property damage insurance covering any and all losses by participant. All units must be flame retardant.

**DISTANCE-** All entries are expected to keep pace with the parade flow and allow reasonable distance between units.

**SPACE REQUIREMENTS-** The participant must fit their complete unit in their assigned space. No additional space is provided.

**UNIT LOCATION-** Southwest Minnesota State University will do its best to accommodate all requests for unit location; however, there are many variables that go into mapping the parade route. Southwest Minnesota State University makes no promises as to the location of participant unit space and reserves the right to change the location of the unit if necessary.

**UNIT CONTENT-** All items must be handed to the parade spectators. All items must be suitable for a family audience.

**SPOTTERS-** If a participant is handing out items; there must be a spotter on each side of the unit. This will prevent people from coming towards the parade unit.

**UNIT PARTICIPANTS-** Participants of the parade must be dropped off at the designated parking. No one will be allowed to drop off participants at the unit location in the parade lineup for safety reasons.

**ANIMAL UNITS-** All animal units are required to provide their own cleanup.

**CONDUCT-** Participant agrees to conduct themselves in an orderly manner in full compliance with applicable laws and regulations. All participants are required to act appropriately and responsibly.

**IDEMNIFICATION-** To the extent permitted by law, participant hereby agrees to protect, indemnify, defend and hold harmless Southwest Minnesota State University Homecoming Parade and their respective volunteers against all claims, losses or damages to persons or property and costs (including reasonable attorney fees), arising out of or connected with the event, including but not limited to, the set-up, removal, maintenance, occupancy or use of parade route or a part thereof, by participant, except those claims arising out of the sole negligence or willful misconduct of the Southwest Minnesota State University Homecoming Parade.

**VENDOR AGREES, ACCEPTS AND HAS READ THE** *Southwest Minnesota State University Homecoming Parade Contract.*

**Name of Organization:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_